




139 Campanelli Drive, Middleboro, MA 02346
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 Outside US 001-508-923-5200
 Fax 508-946-1019
www.championexpo.com

Web 2.0 Expo San Francisco 2009
April 1 - 3, 2009

 **Questions about this form?**
 E-mail us at help@championexpo.com.
 Please include name of show.

Estimated Freight Charges

Advance Freight Deadline Date:
March 23, 2009
First Day of Direct Freight Acceptance:
March 30, 2009

Exhibitor Name:	Tel. #:	Booth Number
Billing Address:	Fax #:	
City/State/Zip:	Auth. by:	

Please see the following Freight Handling Information page for rates, definitions, and money saving tips.

Advance Shipments to Warehouse - 200 lb. minimum charge per shipment

- **Category 1: Crated**
 Shipment Weight _____ cwt x **\$78.25** per 100 lbs.** = \$ _____
- **Category 2: Additional Handling***
 Shipment Weight _____ cwt x **\$98.00** per 100 lbs.** = \$ _____

Direct Shipments to Show Site - 200 lb. minimum charge per shipment

- **Category 1: Crated**
 Shipment Weight _____ cwt x **\$76.25** per 100 lbs.** = \$ _____
- **Category 2: Uncrated / Additional Handling**
 Shipment Weight _____ cwt x **\$104.75** per 100 lbs.** = \$ _____

* *Uncrated shipments will **NOT** be accepted at the Advance Warehouse.*
 **200 lb. minimum

Estimated Advance / Direct Freight Charges \$ _____
Estimated Additional Charges (Surcharges) \$ _____
Total Estimated Freight Handling \$ _____

Advance

Shipments to Warehouse

Deadline Delivery Date:
March 23, 2009

Category 1

Crated: \$78.25 per cwt

Use this rate for shipments that arrive via common carrier (Yellow, ABF, Roadway, etc.) and can be unloaded at the dock with no additional handling requirements. This rate is based upon straight-time hours. Please refer to chart below for *overtime charges. Please refer to the next page for further definition of this category.

Category 2

Uncrated / Additional Handling: \$98.00 per cwt

Uncrated:

Uncrated Shipments will **not** be accepted at the Advance Warehouse.

Additional Handling:

Use this rate for shipments that arrive loaded in such a manner that may require additional labor to load and/or unload. Examples are van line shipments that are **charged by space used** (per cubic foot), stacked and/or cubed shipments, Air Freight Carriers, Federal Express, UPS, Privately Owned Vehicles (POVs) and company owned trucks are included in this category due to the manner they were loaded and/or their delivery procedures. This rate is based upon straight-time hours; please refer to chart below for *overtime charges. Please refer to the next page for further definition of this category.

***Overtime: (see pricing below)**

Add this rate to any freight that is received or shipped Monday - Friday prior to 8:00 a.m. and after 4:30 p.m and all day Saturday, Sunday or observed Union holidays. Please refer to the next page for further definition of this category.

	Move-In:	Move-Out:
Category 1:	\$27.50 per cwt	\$27.50 per cwt
Category 2:	\$34.50 per cwt	\$34.50 per cwt

Please refer to Critical Show Information page to determine if this rate applies.

Direct

Shipments to Show Site

1st Day of Direct Freight Acceptance:
March 30, 2009

Category 1

Crated: \$76.25 per cwt

Use this rate for shipments that arrive via common carrier (Yellow, ABF, Roadway, etc.) and can be unloaded at the dock with no additional handling requirements. This rate is based upon straight-time hours. Please refer to chart below for *overtime charges. Please refer to the next page for further definition of this category.

Category 2

Uncrated / Additional Handling: \$104.75 per cwt

Uncrated:

Use this rate for shipments that are loose and/or padwrapped and/or unskidded machinery without proper lifting bars or hooks. This rate is based upon straight-time hours. Please refer to chart below for *overtime charges. Please refer to the next page for further definition of this category.

Additional Handling:

Use this rate for shipments that arrive loaded in such a manner that may require additional labor to load and/or unload. Examples are van line shipments that are **charged by space used** (per cubic foot), stacked and/or cubed shipments, Air Freight Carriers, Federal Express, UPS, Privately Owned Vehicles (POVs) and company owned trucks are included in this category due to the manner they were loaded and/or their delivery procedures. This rate is based upon straight-time hours. Please refer to chart below for *overtime charges. Please refer to the next page for further definition of this category.

Move-In & Out:

***Overtime: (see pricing below)**

Add this rate to any freight that is received or shipped Monday - Friday prior to 8:00 a.m. and after 4:30 p.m and all day Saturday, Sunday or observed Union holidays. Please refer to the next page for further definition of this category.

	Move-In:	Move-Out:
Category 1:	\$26.75 per cwt	\$26.75 per cwt
Category 2:	\$36.75 per cwt	\$36.75 per cwt

Please refer to Critical Show Information page to determine if this rate applies.

IMPORTANT ! SHIPPING INFORMATION PLEASE READ CAREFULLY

Dear Exhibitor:

When shipping your exhibit, product or literature to a show, there are freight charges that you will incur. This form is designed to help you calculate the charges that will be assessed by Champion for handling your freight from the dock to your booth and from your booth back to the dock at the end of your event.

These charges are in addition to any freight bills that you will receive from your chosen carrier and / or trucking company.

Please find the freight category that best describes your shipment. Then use these categories to calculate your estimated freight charges from Champion.

All charges are based upon inbound weight certificates and are quoted on a round-trip basis whether services are utilized completely or not. All charges are per cwt (100 lbs.), rounded up to the next 100 lbs., with a **200 lb. minimum**. Champion will receive advance crated shipments at the warehouse and will provide up to 30 days free storage prior to the show. Champion will receive direct shipments at showsite on scheduled move-in day(s). Champion will provide delivery to booth, storage of empty packing materials, and return outbound shipments to the loading dock. All shipments must be accompanied by **certified weight tickets**. Champion reserves the right to re-weigh your shipment(s) to determine actual weight.

Additional charges may apply:

- **Off-Target:** Direct shipments that do not arrive on the appropriate date or time will be charged an additional \$23.50 per cwt.
- **Late to Warehouse Fee:** Shipments arriving after March 23, 2009 will be charged an additional \$23.50 per cwt.
- **Early Shipments to the Advance Warehouse:** Advance shipments arriving to the warehouse prior to the 30-day free storage will be charged an additional \$23.50 per cwt per month or portion thereof.
- **Marshaling Yard Fee:** A Marshaling Yard may be established to ease congestion at the facility and better utilize dock space. If a Marshaling Yard is used, all carriers and privately owned vehicles must check into the Marshaling Yard prior to unloading. \$25.00 per shipment will be added to your invoice for use of this Yard.
- **Shipments Returned to Warehouse:** Shipments returned to warehouse at close of show will be charged an additional \$23.50 per cwt, 1,000 lb. minimum. Shipments not picked up from warehouse within 72 hours will be charged the prevailing rate for storage.

▪ PLEASE USE PREVIOUS PAGE TO CALCULATE YOUR ESTIMATED FREIGHT CHARGES.

SEE NEXT PAGE FOR HANDLING DEFINITIONS AND MONEY SAVING TIPS!

? Questions about this form?
E-mail us at help@championexpo.com.

April 1 - 3, 2009

Web 2.0 Expo San Francisco 2009

Freight Handling Information



139 Campanelli Drive, Middleboro, MA 02346
Phone 800-723-1123
Outside US 001-508-923-5200
Fax 508-946-1019
www.championexpo.com

Shipping Definitions

Category 1: *Crated* - Referred to as "Common Carrier Shipments"

- crates, fiber cases, cartons, etc. that are not stacked but placed side by side on the trailer.

Category 2: *Uncrated* - Referred to as loose or pad wrapped; i.e., your exhibit material is not protected in a shipping container.

Additional Handling - Referred to as "Van Line Shipments"

- In this instance, the carrier delivering your exhibit to the show is charging you by space used (per cubic foot) as opposed to charging by weight (per 100 lbs.). Exact measurements of your crates are taken by your carrier for loading and unloading the trailer. Customarily these carriers charge in such a manner as is advantageous to them to maximize the space inside the trailer. This process may require additional Champion labor to load / unload.

Also in this category are POV's, company owned trucks, air freight shipments and shipments received from UPS, FedEx, etc. that are delivered without delivery receipts and / or Bills of Lading.

***Overtime:** ▪ is Monday - Friday, prior to 8:00 a.m. and after 4:30 p.m. Also, all day Saturday, Sunday and observed union holidays.

In addition: ▪ Advance shipments are subject to overtime if moved into showsite during overtime hours due to scheduling conflicts beyond Champion's control.
▪ Shipments during "move-in" or "move-out" are subject to overtime charges if handled during overtime hours due to scheduling conflicts beyond Champion's control.



Questions about this form?

E-mail us at help@championexpo.com.

Money Saving Tips

Helpful hint for small shipments!

To reduce material handling costs, ship all materials in one shipment, not several shipments.

See example of savings below.

Before the show...

THE WRONG WAY

- Shipped as three separate shipments -

Received

54 lbs. charged @ 200 lbs. min. x \$78.25 per cwt. \$156.50

59 lbs. charged @ 200 lbs. min. x \$78.25 per cwt. \$156.50

72 lbs. charged @ 200 lbs. min. x \$78.25 per cwt. \$156.50

Total: 185 lbs. Total Cost: \$469.50

\$ THE MONEY-SAVING WAY \$

Shipped everything together as a single shipment*

Received

3 pieces totaling 185 lbs. @ 200 lbs. min. x \$78.25 per cwt. **\$156.50**

TOTAL SAVINGS!

\$313.00

* *The charge from Champion for handling your freight should not be confused with the cost from your carrier to transport your freight to and from the show.*

After the show...

- 1) Obtain a material handling form at the Champion Service Desk.
- 2) Once your freight is packed and ready to ship, complete and return the material handling form to the Service Desk .
- 3) If not using the official show carrier then you must make and/or confirm arrangements for pick-up with your choice of carriers.
- 4) Be sure your chosen carrier is declared on the material handling form.
- 5) Make sure all crates, packages, etc. are clearly addressed (remove all old address labels).

* Failure to follow these steps could result in freight being forced onto the designated show carriers and assessed additional shipping charges.

Frequently Asked Questions

HOW DO I SHIP TO THE WAREHOUSE? (i.e., advance shipment to warehouse)

- We will accept freight-beginning 30 days prior to show move-in.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Critical Show Information page. Your freight will be accepted after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday 8:00 a.m. to 4:30 p.m. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

HOW DO I SHIP TO SHOW SITE? (i.e., direct shipment to show site)

- Freight will be accepted only during exhibitor move-in. Please refer to the Critical Show Information page for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Be sure to check your service manual if you are targeted for a specific date or time.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- We do not accept collect shipments. Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid".
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Shipping Addresses & Information page.
- Some labels are color coded, so please check the service manual before making copies.
- Try to label every carton that is skidded with at least your name & booth number.

WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up "Empty Labels" at the Service Center. Place a label on each container. Labeled containers will be picked up periodically and stored during the show.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending upon the size of the show, this process may take several hours.

HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show - the time between your departure and the actual pickup of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Form in order to ship materials from the show. All pieces must be labeled individually. (You can pick one up at the Service Center or a Champion floor representative will assist you.)
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Form must be turned in at the Champion Service Center.
- Provide your designated carrier with pickup information. Please refer to the Critical Show Information for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment either will be rerouted to Champion's carrier choice or delivered back to the warehouse at exhibitor's expense.
- For your convenience, show-recommended carriers will be on site to handle outbound transportation.
- You must notify your carrier of the dates & times of pick-up.

DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by "riders" to your existing policies.



Questions about this form?

E-mail us at help@championexpo.com.

Please include name of show.

Shipping Addresses and Information

Advance Freight Deadline Date:

March 23, 2009

First Day of Direct Freight Acceptance:

March 30, 2009

1 Advance Shipments
Use this address and information if shipping your freight to the Advance Warehouse

ADVANCE SHIPMENTS ALL MATERIALS SHIPPED IN ADVANCE TO THE WAREHOUSE MUST ARRIVE BY March 23, 2009.

Any shipment arriving after this date will be charged an additional 30% per cwt, \$50.00 minimum.

All shipments by whatever means of transportation MUST BE PREPAID and should be shipped to arrive at our warehouse up to 30 days prior to the move-in date for the show. Late and / or early shipments are subject to additional handling and delivery charges. All shipments should be addressed to CHAMPION EXPOSITION SERVICES, INC.

ADVANCE SHIPPING ADDRESS

TO: (name of exhibitor and booth #)

FOR: **Web 2.0 Expo San Francisco 2009**
c/o: CHAMPION EXPOSITION SERVICES
Yellow Transportation
201 Haskins Way
South San Francisco, CA 94080

COLLECT SHIPMENTS WILL NOT BE ACCEPTED

2 Direct Shipments
Use this address and information if shipping your freight directly to Show Site

DIRECT SHIPMENTS THE FIRST DAY FOR DIRECT FREIGHT ACCEPTANCE IS March 30, 2009.

Shipments sent directly to the facility will be received only on scheduled move-in day(s). Shipments arriving at the facility earlier than move-in, WILL BE REFUSED as the facility does not have storage space for these shipments. ALL DIRECT SHIPMENTS MUST BE CONSIGNED TO CHAMPION EXPOSITION SERVICES.

DIRECT SHIPPING ADDRESS

TO: (name of exhibitor and booth #)

FOR: **Web 2.0 Expo San Francisco 2009**
c/o: CHAMPION EXPOSITION SERVICES
Moscone West Convention Center
800 Howard Street
San Francisco, CA 94103

COLLECT SHIPMENTS WILL NOT BE ACCEPTED

PLEASE READ: Liability and Insurance Bulletin - Champion Exposition Services shall not be responsible for damage to uncrated or improperly packed materials or concealed damage. **Champion Exposition Services** shall not be responsible for loss, theft, or disappearance of exhibitor's material after it has been delivered to exhibitor's booth.

INBOUND SHIPMENT(S):

Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of EXHIBITOR or his/her representative, **and during such time the materials will be left unattended.** Champion Exposition Services WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER SAME HAVE BEEN DELIVERED TO THE EXHIBITOR'S BOOTH AT THE SHOW SITE. **Champion Exposition Services** recommends the securing of security services from Facility or Show Management.

(continued on next page)



Questions about this form?

E-mail us at help@championexpo.com.

Please include name of show.

Shipping Addresses and Information (continued)

WEIGHT TICKETS:

In the event no weight is indicated on the delivery documents presented, Champion shall estimate the weight, and charges shall be based upon the estimates. The estimated weight shall be final and binding if actual scale weight figures are not submitted prior to the close of the exhibit. All shipments received at the warehouse and exhibit site are subject to re-weigh.

OVERTIME:

An overtime surcharge per cwt, for each occurrence, will apply if:

- Shipments are received on overtime.*
- Surcharge also applies if your shipment is moved onto show-site or out of show-site due to scheduling conflict beyond Champion's control.
- Surcharge also applies if your advance shipment to the warehouse is received during straight time hours, but due to scheduling conflicts beyond Champion's control is moved into show-site on overtime.

• **Overtime is:**

* - **Monday through Friday prior to 8:00 a.m. and after 4:30 p.m.**

- **ALL DAY Saturday, Sunday, or observed union holidays**

OUTBOUND SHIPMENT(S):

Consistent with trade show industry practices, there may be a lapse of time between the completion of packing and actual pickup of materials from the booths for loading onto a carrier and **during such time the materials will be left unattended. Champion Exposition Services WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS BEFORE SAME HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT. Champion Exposition Services** highly recommends the securing of security services from Facility or Show Management. All Material Handling Agreements submitted to **Champion Exposition Services** by EXHIBITOR will be checked at time of pickup from the booth, and corrections will be made where discrepancies exist between the quantities of items on any agreement form submitted to **Champion Exposition Services** and the actual count of such items in the booth at the time of pickup.

Material Handling Forms covering outgoing shipments that are furnished to **Champion Exposition Services** by exhibitors will be checked at the time of actual pickup from booth and corrections made where discrepancies occur. **Champion Exposition Services** shall not be responsible for loss, damage, or delay due to fire, acts of God, strikes, lockouts, or work stoppages of any kind or for any causes beyond its control.

Champion Exposition Services' liability shall be limited to physical loss or damage to the specific article that is lost or damaged. If found liable for any loss, **Champion Exposition Services'** sole and exclusive **MAXIMUM** liability for loss or damage to EXHIBITOR'S materials; and EXHIBITOR'S sole and exclusive remedy is limited to repair or replacement with like kind and quality, subject to a Dollar amount limit equal to the amount paid by EXHIBITOR to **Champion Exposition Services** for material handling services during the show or exposition under this contract.

Champion Exposition Services shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to an exhibitor's materials that may make it impossible or impractical to exhibit same. The consignment or delivery of a shipment to **Champion Exposition Services** by an exhibitor or by any shipper on behalf of the exhibitor shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in this bulletin. It is suggested that exhibitors insure all shipments from the time they leave your company until they are returned from the show. Your present insurance carrier can add a rider to your current policy. Shipments left on the floor without forwarding instructions will be shipped out or returned to our warehouse pending re-routing. No liability will be assumed as a result of such re-routing or handling.

ALL CHARGES ARE THE RESPONSIBILITY OF THE EXHIBITING COMPANY FOR WHOM MATERIALS HAVE BEEN RECEIVED AND HANDLED.

CHAMPION EXPOSITION SERVICES RESERVES THE RIGHT TO SHIP MATERIALS IF CARRIERS DO NOT CHECK IN BY THE APPOINTED DATE AND TIME.

Use these labels **only** if shipping
in advance to warehouse.



Use these labels **only** if shipping
in advance to warehouse.

From: _____

To: **CHAMPION EXPOSITION SERVICES**

c/o: Yellow Transportation
201 Haskins Way
South San Francisco, CA 94080

Show: **Web 2.0 Expo San Francisco 2009**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH
Exhibit Material

From: _____

To: **CHAMPION EXPOSITION SERVICES**

c/o: Yellow Transportation
201 Haskins Way
South San Francisco, CA 94080

Show: **Web 2.0 Expo San Francisco 2009**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH
Exhibit Material

Use these labels **only** if shipping
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To: **CHAMPION EXPOSITION SERVICES**

c/o: Yellow Transportation
201 Haskins Way
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Show: **Web 2.0 Expo San Francisco 2009**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH
Exhibit Material

Use these labels **only** if shipping
direct to show site.



Use these labels **only** if shipping
direct to show site.

From: _____

From: _____

To: **CHAMPION EXPOSITION SERVICES**

To: **CHAMPION EXPOSITION SERVICES**

Moscone West Convention Center
800 Howard Street
San Francisco, CA 94103

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San Francisco, CA 94103

Show: **Web 2.0 Expo San Francisco 2009**

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Exhibitor: _____

Exhibitor: _____

Booth #: _____

Booth #: _____

Piece #: _____ of _____

Piece #: _____ of _____

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Piece #: _____ of _____

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