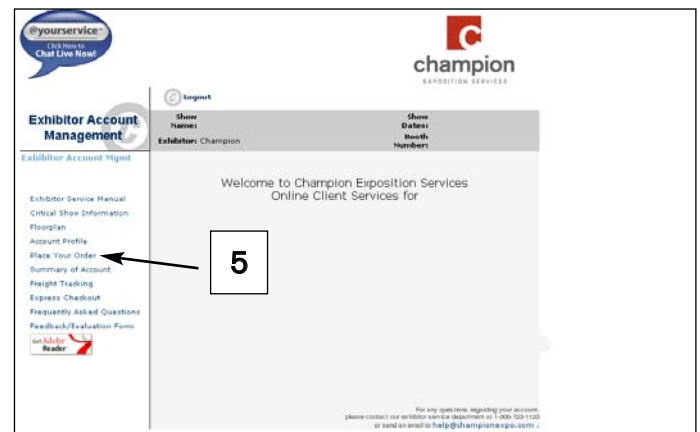
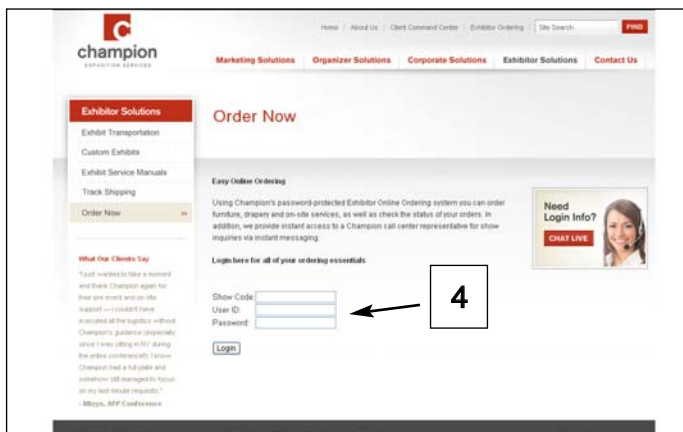


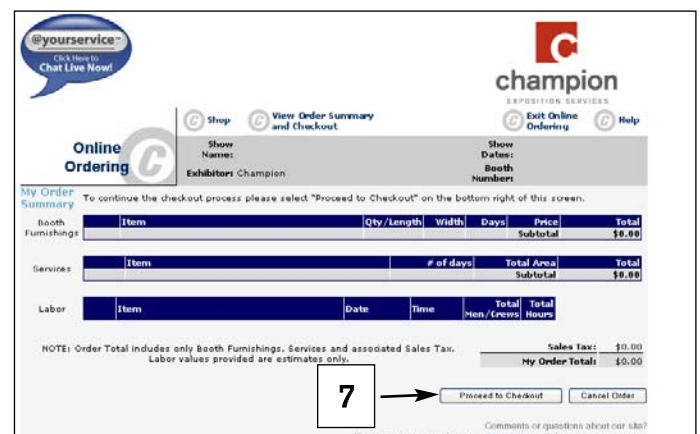
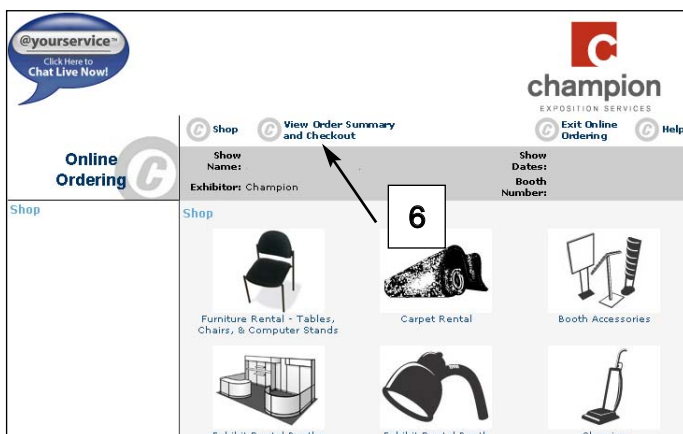
- 1) From your internet browser go to [www.championexpo.com](http://www.championexpo.com).
- 2) Click the "Exhibitor Solutions" button on the left hand side.

- 3) Click on the red order now button.



- 4) Enter your showcode, user id & password that was provided via email. If you do not have your log-in information, please email [help@championexpo.com](mailto:help@championexpo.com).

- 5) To shop online, select "Place Your Order" in the left hand column.



- 6) When you are ready to submit your order, select "View Order Summary" found on the top of the web page.

- 7) Review your order, "Proceed to Checkout" and then select the "Submit Order" button.

An "Order Confirmation Receipt" will be sent to you via email.  
\*To ensure receipt of this information, please add [help@championexpo.com](mailto:help@championexpo.com) to your contact list.

## Web 2.0 Expo San Francisco 2010 May 4 - 5, 2010

---

### Before the Show

- Please review the Discount Deadline Checklist to help track your orders and take advantage of discount prices.
- Complete and submit your orders with your payment and a completed Credit Card Authorization form.
- Retain a copy of your completed order form for your records.
- Forward your order forms and payment to Champion via:

**Online Orders** Place your orders online at [www.championexpo.com](http://www.championexpo.com). Follow the instructions on the "Online Ordering Instructions" page included in this manual.

**Fax Orders** Fax your order forms with completed and signed Credit Card Authorization and a photocopy of your check if applicable to Champion at 1-508-946-1019. Your order will be processed only if accompanied by the Credit Card Authorization form.

**Mail Orders** Mail your original order forms with completed and signed Credit Card Authorization. If applicable, attach your company check with the name of the show and your booth number to the top form.

Mail to:

Champion Exposition Services  
Attn.: Exhibitor Services Department  
139 Campanelli Drive  
Middleboro, MA 02346

### During the Show

- Please visit the Champion Service Desk on-site if there are additional items or services you need during the show.
- Champion will distribute the following information:

Move Out Bulletin - please review for important dismantle and move out procedures.

### After the Show

- Champion will send out an email approximately one week after the close of the show with the following information:

Final Invoice - please review and contact us with any questions, if one is needed please contact [invoices@championexpo.com](mailto:invoices@championexpo.com)  
Exhibitor Survey - please share your comments.