

Web 2.0 Expo San Francisco 2010  
May 4 - 5, 2010

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## Payment Options

*Please note, we require a completed Credit Card Authorization form on file regardless of your preferred method of payment.*

### ■ Payment by Credit Card

For your convenience, we accept MasterCard, Visa and American Express. Please complete and submit Champion's Credit Card Authorization form along with your orders when you are mailing or faxing them in.

### ■ Payment by Company Check

Please mail your check along with your order forms to Champion Exposition Services at the address listed below. If you are faxing your order forms, please include a signed Credit Card Authorization form and a photocopy of your check. Your orders will be processed immediately upon receipt of your original check. Checks must include Exhibiting Company Name, Booth Number and Name of Show.

### ■ Payment by Wire Transfer

Please contact Champion directly for wire payment details.

### ■ Payment by Third Party

If Champion will be invoicing a third party, please complete and submit the Third Party Payment Authorization form. Please note, the exhibiting firm is ultimately responsible for payment of all charges by show conclusion.

### ■ International Exhibitors

International exhibitors must make payment to Champion for all amounts due in U.S. funds prior to show closing.

## Payment Policy

### ■ General

In order for us to process your orders, we must have your signed Credit Card Authorization form and full payment in advance of the show. Final invoices will be prepared at the Champion Service Desk for your review at show site.

### ■ Tax Exempt Status

If you claim tax exempt status, please submit a copy of your Tax Exempt Certificate issued by the federal government or state in which your event is taking place with your initial order.

### ■ Credits for Billing Discrepancies

Any requests for credits related to billing discrepancies must be addressed with Champion within 30 days from the close of the show.

### ■ Discount Pricing

To qualify for discount prices, full payment must be included with your order on or before the discount deadline date.

### ■ Standard Pricing

Order forms submitted after the advance discount deadline date will be processed at the standard prices.

### ■ Cancellation of Items or Services

Twenty-four (24) hour notice is required for cancellation of labor services. If such notice is not provided a one hour minimum per laborer ordered will be charged. Items ordered and delivered but subsequently cancelled will be charged at 50% of the price of the item.

# Credit Card Authorization

Required-please submit with first order

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|                   |       |              |         |
|-------------------|-------|--------------|---------|
| Company Name      |       | Booth Number |         |
| Street Address    |       |              |         |
| City              | State | Zip          | Country |
| Email Address     |       | Contact Name |         |
| Telephone (     ) |       | Fax (     )  |         |

## Credit Card Payment

- Please read Payment Options & Policy page.
- This Credit Card Authorization MUST be on file with Champion Exposition Services before any goods or services will be rendered regardless of your preferred method of payment.
- All accounts must be settled at Champion's Service Desk on show site prior to the close of the show. Your credit card will be processed for any current or previous outstanding balance at that time.
- This form is to be completed by the Exhibiting Company. If you are a Third Party, you must complete the Third Party Payment Authorization form.

## Credit Card Authorization

- Please complete information below and submit with your initial order.
- Incomplete and/or unsigned forms can not be accepted.

|   |   |
|---|---|
| <b>Card Type</b>  |   |
| <input type="checkbox"/> American Express   | <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa |
| <b>Account Number</b>   | <b>Expiration Date</b>  |
| <input type="text"/> - <input type="text"/> - <input type="text"/> - <input type="text"/> | <input type="text"/>  |

CARDHOLDER'S NAME (PLEASE PRINT)

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BILLING ADDRESS

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CITY STATE ZIP COUNTRY

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TELEPHONE FAX  
(     ) (     )

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**PLEASE SIGN** 

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|                   |       |              |         |
|-------------------|-------|--------------|---------|
| Company Name      |       | Booth Number |         |
| Street Address    |       |              |         |
| City              | State | Zip          | Country |
| Email Address     |       | Contact Name |         |
| Telephone (     ) |       | Fax (     )  |         |

### Third Party Payment Policy

- The payment record of the Third Party must be acceptable to Champion.
- Form is completed and signed by both parties and returned to Champion at least 14 days prior to show move-in; i.e., by April 16, 2010.
- The exhibiting firm is ultimately responsible for payment of all charges by show conclusion.

### Services to be Invoiced to Third Party

- All Champion Services   
  Furniture/Carpet   
  Forklift Labor   
  Booth Labor  
 Hanging Signs Labor   
  Material Handling   
  Electrical   
  Booth Cleaning & Porter  
 Air Freight Services   
  Ground Transport   
  International Services  
 Other

### Third Party Credit Card Authorization

|   |                                     |                               |                        |
|---|-------------------------------------|-------------------------------|------------------------|
| <b>Card Type</b>  |                                     |                               |                        |
| <input type="checkbox"/> American Express   | <input type="checkbox"/> MasterCard | <input type="checkbox"/> Visa |                        |
| <b>Account Number</b>   |                                     |                               | <b>Expiration Date</b> |
| <input type="text"/>  | <input type="text"/>                | <input type="text"/>          | <input type="text"/>   |
| <small>CARDHOLDER'S NAME (PLEASE PRINT)</small>   |                                     |                               |                        |
| <small>BILLING ADDRESS</small>  |                                     |                               |                        |
| <small>CITY</small>   | <small>STATE</small>                | <small>ZIP</small>            | <small>COUNTRY</small> |
| <small>TELEPHONE</small>  | <small>FAX</small>                  |                               |                        |
| (     )   | (     )                             |                               |                        |
| <div style="display: flex; align-items: center;"> <div style="background-color: black; color: white; padding: 5px; font-weight: bold; margin-right: 10px;">PLEASE SIGN</div> <div style="font-size: 2em; font-weight: bold; margin-right: 10px;">X</div> <div style="border-bottom: 1px solid black; flex-grow: 1;"></div> </div> |                                     |                               |                        |

### Acknowledgement by Exhibiting Company

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges incurred. In the event the Third Party named above does not make payment, such charges will be presented to the exhibiting firm, and the exhibiting firm will make payment to Champion prior to the close of the show. (Authorized Firm Representative's signature required below.)

|   |
|---|
| <div style="display: flex; align-items: center;"> <div style="background-color: black; color: white; padding: 5px; font-weight: bold; margin-right: 10px;">PLEASE SIGN</div> <div style="font-size: 2em; font-weight: bold; margin-right: 10px;">X</div> <div style="border-bottom: 1px solid black; flex-grow: 1;"></div> </div> |
|---|